



# Meeting Minutes

## RE: 2023 Downtown Capital Improvement Project

Date: January 17, 2023  
Location: Livingston-Park County Library Conference Room  
Start Time: 5:30 PM

- Introductions: Shannon Holmes is the City's public works director. Martha is the City's project manager and will be the main contact for the project. Matt with TD&H Engineering is the contracted design engineer for the project.
  - o Shannon Holmes: [sholmes@livingstonmontana.org](mailto:sholmes@livingstonmontana.org) (406) 222-5667
  - o Martha O'Rourke: [morourke@livingstonmontana.org](mailto:morourke@livingstonmontana.org) (406) 222-5667
  - o Matt McGee: [matt.mcgee@tdhengineering.com](mailto:matt.mcgee@tdhengineering.com) (406) 586-0277
- The proposed 2023 Downtown Capital Improvement Project (CIP) is one of the last projects to complete the downtown corridor improvements.
- Currently in the design stage, this project will replace water and sewer infrastructure and improve the alley surfacing and drainage in the alley between Main Street and 2<sup>nd</sup> Street in the downtown corridor from the south side of Callender Street to the north side of Geyser Street.
  - o There is a bid alternate (a project addition if within budget) to improve the half block of Clark Street from the Main/2<sup>nd</sup> Street alley to 2<sup>nd</sup> Street with new sidewalk, asphalt, curb and gutter, street lights, and some utility work.
- A sign-in sheet was passed around to collect emails and phone numbers for a communications list for the project. Martha will send out periodic emails regarding project updates.
- Last week, the City's crew cleaned the sewer mains in the project area and performed camera inspections to locate all existing sewer services.
- Basement inspections may be necessary in some of the downtown buildings to verify quantity, size, and location of existing water and sewer services as TD&H completes the project design.
- The goal is to disconnect any remaining stormwater drains from the City sewer system. This clean water is unnecessarily treated through the treatment plant (which costs money from all of Livingston's residents and businesses).
- Construction coordination items:
  - o Sewer construction typically starts from the downstream side and works upstream. If the contractor chooses to follow this typical construction pattern, work would start at Geyser Street and work north toward Callender Street.
  - o The City hosts a weekly progress meeting on-site. The City's project manager, the project engineer, the on-site inspector, and the contractor's superintendent meet to discuss progress, schedule for the upcoming week, coordinate any necessary changes, and answer any questions;
  - o The weekly progress meeting is always open to the public to come and ask questions;

- All properties affected by the project will be on temporary water for a period of time as the water main is replaced and your property is reconnected to the new main. Other than a couple short water shutoffs for connections, you should not notice a change to your water service.
- All properties affected by the project will also be on a bypass sewer pump as required for the sewer main replacement.
- With temporary water and bypass sewer pumping, all properties will be able to maintain normal activity levels during project construction.
- The contractor will be responsible for maintaining garbage collection service, typically by moving cans to the end of the alley they are working in;
- We will need to coordinate any business deliveries with alley closures as reasonably possible;
- All parking that occurs in the alleys will have to relocate to the streets during the alley closure periods;
- If you need to access your alley back door or parking spot while the contractor is working in your block of the project, you may do so as long as the excavation and equipment is not right outside your door. Contractors are usually great to work with but we do need to let them work to finish the project in a timely matter.
  - The City and our Contractor will do our reasonably best to work with business and help maintain delivery schedules during the project. Please coordinate with us and please be flexible for the short duration of this project.
- As part of the sewer and water main replacements, the City's contractor will also be replacing every water and sewer service from the main to the property line. If a commercial property needs to add a fire service line for a future sprinkler system need, now would be the best time to do so.
  - Single family homes and any residential building with 4 or fewer units do not require a fire protection system by building code, so would not require a fire service line.
  - The Downtown Urban Renewal Agency (URA) has a program to help offset some of the costs for adding a fire service line, and possibly for water services, if needed. Please contact us or the URA ( [www.livingstonmontana.org/bc-ura](http://www.livingstonmontana.org/bc-ura) ) for more information.
    - The URA has many programs available for both commercial and residential properties in the downtown corridor.
    - The programs are partially funded by a special tax fund and has been used in the past to help offset costs of new sidewalks, water services, benches, etc.
    - As far as we know, the URA does not have a sewer service program.
- The Department of Environmental Quality (DEQ) and the Environmental Protection Agency (EPA) are mandating all Municipalities to create an inventory of lead and copper pipes in our water system. As water services are exposed during construction of this project, we will be able to identify and classify your water services into your building for our inventory.
  - The City tests the drinking water regularly for lead, as required by DEQ, and is pleased to report the City's drinking water has exceptional results. Although lead is NOT a problem

- in Livingston, we are still mandated to comply with DEQ and EPA requirements for this inventory.
- If you have a lead or copper water service, it will be replaced with a polyethylene (plastic) service from the water main to your curb stop.
    - The curb stop is the valve the City operates to shut-off or turn-on your private water service. It is typically located on your property line or just outside your building in the alley and is marked by a 4-inch diameter circular metal cap.
  - If you do have a lead water service, we will let you know and will highly encourage you to hire a plumber to remove the lead piping from the interior of your building for your health and safety.
    - The City has a fairly comprehensive list of licensed plumbers and excavation contractors that can be shared if you do need to hire someone for such work.
  - Copper pipes are no longer used in the City of Livingston due to a new DEQ restriction of copper levels in the City's treated sewer water. Our regularly tested copper levels in the effluent (treated sewer water) are below the requirements at this time. You may keep your existing copper water lines inside your building as long as they are in good condition.
- We will also be exposing sewer services during sewer main construction. If you have a clay or orangeberg sewer service, the City's contractor will replace your service from the main to the property line (or apparent property line if your property does not have existing marked property corners).
  - Please let the City Public Works department (Shannon or Martha) know about any plans to expand or re-develop your property that would require larger water or sewer services. We will ensure the services are upsized during this project.
  - All project updates will be available on the City's project website: [www.improvelivingston.com](http://www.improvelivingston.com)
  - Current proposed project timeline:
    - End of January 2023: Complete the engineering designs of the project;
    - February 2023: Submit plans to DEQ and obtain approval for construction;
    - March 2023: Advertise the project plans for bid;
    - April 2023: Open bids and sign a contract with the winning contractor;
    - May - September 2023: Construction period;
      - No construction during the 4<sup>th</sup> of July festivities

**Next Public Meeting:** mid-February; information will be via email, Facebook, and Livingston Enterprise notifications