



Meeting Minutes

RE: 2023 Downtown Capital Improvement Project

Date: March 1, 2023
Location: Park County Complex Community Room
Start Time: 5:00 PM

- Project team with contact information:

- Shannon Holmes: sholmes@livingstonmontana.org (406) 222-5667
- Martha O'Rourke: morourke@livingstonmontana.org (406) 222-5667
- Matt McGee: matt.mcgee@tdhengineering.com (406) 586-0277

- Construction coordination items:

- The contractor will help maintain garbage collection service during the project, typically by moving cans to the end of the alley they are working in;
 - We will need to coordinate any business deliveries with alley closures as reasonably possible. The City and our Contractor will do our best to help maintain delivery schedules during the project. Please coordinate with us and please be flexible for the relatively short duration of each alley closure.
 - If you need to access your alley back door or parking spot while the contractor is working in your block of the project, you may do so as long as the excavation and equipment is not right outside your door. Contractors are usually great to work with but we do need to let them work to finish the project in a timely matter.
- The project contractor will be exposing water and sewer services during construction. All services not to today's standards will be replaced from the main to the property line (or apparent property line if your property does not have existing marked property corners).
- Check with the URA for questions about their water service and fire service program if you need to upgrade your water service or if you need to add a fire service (commercial properties only).
 - Please work with a local plumber if you would like to have your private sewer service inspected to determine if it needs to be replaced.
 - The City does not have sewer camera equipment small enough to push through service lines.
 - It would be ideal to disconnect all interior storm drains from private sewer services so that this clean water does not have to be taking up capacity and being treated at the water reclamation facility.
- All project updates will be available on the City's project website: www.improvelivingston.com
- Current proposed project timeline:
- DEQ approval is expected next week;
 - Advertise the project plans for bid starting the week of March 16th;
 - April 5th, 2023: Open bids and

- April 11th, 2023: City commission signs the contract with the winning contractor;
- May - September 2023: Construction period;
 - No construction during the 4th of July festivities

Next Public Meeting: mid-April; information will be sent via email, Facebook, and Livingston Enterprise notifications.